

Mill Bay Tennis Club



Board Meeting
Grant and Corinne's House
October 19th, 2017
2:30-4:30pm

Minutes

2:30pm Call meeting to order – Grant

2:31pm Board members and Guests Present –

Board Present : Grant Price, Corinne Price, Phyllis Daniel, and David Mogg
Board unable to attend: Cathy Waet; Drew Burgwin, and Penny Kemshaw
Guests Present: none

2:32pm Approval of Previous Board Minutes – May minutes approved previously.

2:35pm Review action items :

- **Action: Drew** will report on crack issues and will be in touch with Dale re warranty etc. We were reminded the courts surfacing is only expected to last 5-7 years, and as a club we need to keep putting money aside (approx \$3000) each year to resurface the courts again...currently projected in 2022. Initially warranty-work was scheduled for late May, to fix some cracks and peeling tap, but illness delayed the work until the week of September 26th. But again the contractor is asking for a delay. Work was performed on the courts October 9th.
 - **Done:** work looks good and completed before any real frost could worsened the cracks. The courts will be examined in the spring to ensure the work survives winter weather.
- **Action: Drew** will cost out replacing the screens we attach to the fencing, as they are starting to fall apart. Drew initially reported that Tomko has a black screen 120' x 9' for \$500. Drew purchased two roles, which will be put up next spring at the north and south end of the courts. The board approved this expenditure of approximately \$1000. The old green screen will be put in storage "...just in case", and the black screen will be sold for a nominal price. Glenn expressed interest.
 - **Done:** Drew purchased the two screens for \$1175.49. They will be stored at Grant and Corinne's house, and hung in the spring with a work party. The green and black screens will be taken down on October 26th and also stored at Grant and Corinne's in case they are needed in the future. The board authorized the one

black screen could be sold to Glenn for \$20, as he expressed interest in it.

- **Action: Grant** did agree to send out an email, asking members how they thought things were going, and if they had any constructive suggestions. Seven members responded. All feedback was positive with one respondent requesting the club build a backboard so players could practise by themselves. Also, put locks on the two north gates that open with the same key (used by members now), so people can retrieve balls that go over the fence more easily. Another suggestion (outside the survey) requesting the club pursue the idea of an “outhouse” for use of members (primarily female members). **Action Grant:** All these items will be discussed at the next AGM. **Action: Grant** contacted Norm Wills (VP with the MBCL) to see if they would consider putting an outhouse for public use in the park, near the courts.
 - **Done:** Grant will BF the issue for the AGM and has discussed it with Norm, who will bring it up at their next board meeting on Tuesday Nov. 7th.

- **Action Corinne** will put \$6000 of this into a growth account with the bank, and separate it on our financial statement, so we will have two major headings; one a growth account associated with savings towards resurfacing the courts every 5-7 years, and the normal operating budget (including annual expenditures like powerwashing the courts in the spring; insurance etc).
 - **Done:** the \$6000 was placed into a term deposit, as recommended by the bank.

- **Action: Corinne** will record (“BF”) that Neils will receive a \$50 credit for next year fees, due to his extended leave for health reasons.
 - **Done**

- **Action: Grant** will get some more training from Glenn at the end of October when Glenn return from travelling.
 - **Pending**

- **Action: Penny** will book the bubble for early December to ensure we have available courts for our Roger Burgess Christmas Tournament Penny’s term is also up at the next AGM (i.e. around March 2018), and a replacement will be needed. A suggestion was to move Phyllis to this role as Grant does most of his own secretarial needs.
 - **Pending**

- **Action: Cathy:** assuming we no longer have Raj, or a professional to help develop interested members (outside of referring people to Art Hobbs), the board would like Cathy to pursue the idea of “player development” by using some of our own “interested” members to train lesser “interested” players. Maybe Neils would consent giving up some of his time in this regard, in exchange for not having to pay his annual dues?
 - **Action, Cathy** to speak with Neils to see if he would be prepared to teach players that would be interested. Assuming he says yes, exploring how he might see it working...and how the interested

players could be identified and committed to participating. The board felt that going out with a general communications hasn't been effective in the past and a more directed and personal approach may produce more effective results. The board feels we need to develop our weaker members, so they are eventually able to take over from others that leave. Right now we focus on intermediate players, with little, if any, real focus on advanced, or weaker players.

- **Action, Cathy** to flesh out the idea of a "mentorship program" and call some key members to see if they would be interested in participating.

3:00pm **Board Member Reports and Updates** -

- **President – Grant**
 - The next meeting won't occur until January
- **Secretary / Treasurer – Corinne**
 - Current bank balances are: \$4,474.93 in a chequing account (to be used for general operating expenses); and \$6000 in a term deposit (to be held, and added to annually towards resurfacing costs in 5-7 years). There are no outstanding bills.
- **Communications – Phyllis**
 - No updates
- **Maintenance – Drew**
 - Drew's 3 year term on the board is up at the next AGM (likely in March 2018). Brian (Bugsy) has generously offered to taking over the role.
 - The screens and bench will be removed and store on Oct 26th.
- **Membership – David**
 - We currently have 77 members
 - **Action, David** has board approval to purchase 12 additional keys for potential new members next year.
 - **Action, David** will draft an ad that can be put in the CVRD Recreational Guide. Right now all it reflects is our club's name, and David as the contact person.
- **Activities – Penny**
 - No Updates
- **Director-at-Large – Cathy**
 - No updates

4:20pm **Adjourn**

Minutes were prepared by Grant Price and reviewed by the Board members before posting on our website.

Next Meeting Scheduled for: Thursday January 19th, 2018